



MASTERS SWIMMING ONTARIO

Dated December 20, 2001.

REVISED NOVEMBER 2001

Dear Don Clinton and the Nepean Masters Swim Club

In response to your request, MSO is pleased to sanction your swim meet to be held

at - Nepean Sportsplex, Nepean, ON

on- Saturday, February 9, 2002.

Additional comments from the MSO Meet Coordinator :

- Be sure to read the revised MSO Handbook that should be in your hands by Feb 1, 2002. Ask for a copy for your ref as well.

The MSO website at www.sentex.net/mso contains all information required to run your meet...just scroll down to "Meet Management". If you require a hard copy of this sanction or of any of the following publications or forms, please phone or email your request to the meet coordinator.

1. The current MSO Handbook. The MSO Rulebook is included in this Handbook. Both the meet manager and the meet referee should have access to this handbook.
2. MSO Guidelines for Meet Management. This is a quick synopsis of some of the most important information for running a swim meet.
3. MSO Guidelines for Referees. Please acquaint yourself with this document and then forward it to the Meet Referee. This will alert the officials to some of the uniqueness of Masters Swimming.
4. MSO Meet Report Form. Please take a moment **within 15 days after your meet** to complete this form and return it to the meet coordinator. With your feedback we can work to improve all meets in the province.
5. MSO Safety Procedures-**Revised November 2001**. These procedures must be observed at the meet! **This page must be included in the Meet Information Package and posted around the pool deck before the meet.**

Meet Results- Within 10 days after your meet please forward a complete set of results (electronic or hard copy) plus any record applications to the MSO statistician Lesley Mason-Ward, 287 Clare St., Ottawa, ON. K1Z 1E3. The MSO recorder system can accept meet results at lmasonwar@magma.ca that are in a standard format called SDIF(.sd3). This is easily created from the HYTEK system, or from the meet system distributed without charge by Nepean Masters Swim Club at www.nmsc.org

If you have any questions or need clarification on any of this information, please contact the MSO meet coordinator. Best of luck with your meet.

Yours in swimming,
Charlie Lane
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